

**Fairfield City School District:  
Excellence, preparation for life, opportunities for all!**

**BOARD OF EDUCATION MEETING AGENDA**

**April 21, 2016**

**REGULAR MEETING      6:30 PM  
CATHERINE D. MILLIGAN COMMUNITY ROOM**

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CALL TO ORDER

ROLL CALL

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

PLEDGE OF ALLEGIANCE

PRESENTATIONS/RESOLUTIONS

- A. Recognition of State Qualifying Winter Athletes – Mark Harden
- B. Recognition of Retirees – Paul Otten and Donna Martin
- C. Student Drug Use Data Release – Fairfield Drug Free Coalition

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialog at this time. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel – Licensed

1. Resignations

- a. Aaron Blankenship, Academy, Social Studies  
(effective at the end of the 2015-2016 school year, in order to accept another position within the district)
- b. Russell Fox, Senior High, Guidance Counselor  
(effective July 1, 2016; for retirement purposes)
- c. Julian Hutchinson, North, 4<sup>th</sup> grade  
(effective at the end of the 2015-2016 school year; for personal reasons)

2. Leaves of Absence

- a. Lauren Harmon, Senior High/Freshman, Art  
(effective for the 2016-2017 school year; for childrearing purposes)

- b. Kelli Stark, Senior High, Counselor  
(effective May 4, 2016 through May 25, 2016; extension of unpaid leave for  
childrearing purposes)
3. Employment

- a. Extracurriculars 2016-2017

**Senior High**

Emily Puhl, Cheer Coach, FB Varsity (Football)

Emily Puhl, Cheer Coach, BB Varsity (Basketball)

- b. Home Instructors (including Home Instructors for Summer 2015-16)

Steve Smith

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$25.51 per hour, effective for the 2015-2016 school year.)

- c. Substitute Nurse

Adwoa "AJ" Addo

(All recommendations are for the 2015-2016 school year at a rate of \$82 per day.)

4. Non-Renewals

- a. Non-Renewal of Substitute Teachers at the End of 2015-16 School Year:

Joseph Castano III

Ruth Ellis

Alysia Gowsell

Cheryl Hamilton

Kaitlyn Meadors

Brandy Osborne

Jean Platt

Katherine Reed

Alyssa Saum (aka Etzkorn)

Dana Staggs

Judith Wachtel

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**B. Personnel -- Classified**

**1. Resignations**

- a. Cheryl Geisler, Administration Building, Secretary III  
(effective the end of the day March 20, 2016; for personal reasons)
- b. Larry Perkins, Transportation, Bus Driver  
(effective the end of the day May 31, 2016; for retirement purposes)
- c. Rita Rigling, West, Educational Assistant (effective the end of the day May 31, 2016; for retirement purposes)

**2. Leaves of Absence**

- a. Bridget Burch, Sr. High, Educational Assistant  
(effective March 25, 2016 through May 24, 2016; extension of unpaid personal)
- b. Lillie Charles, North, Custodian  
(effective April 25, 2016 through July 25, 2016; extension of unpaid personal medical)

**3. Employment**

- a. Lisa Brown, Middle, Food Service Assistant  
(effective April 22, 2016; for a replacement position)

**4. Promotion**

- a. Kathy Klee, Central, Clerk to Central, Secretary III  
(effective April 18, 2016; for a replacement position)
- b. Melissa Proffitt, Middle, Food Service Assistant to Middle, Data Entry II  
(effective April 6, 2016; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

C. Items for Board Discussion

- 1. Personnel for 2016-2017
  - a. Human Resources Department – Roger Martin and Paul Otten
  - b. ESL – Lani Wildow
  - c. Special Education – Kathy Gilbert
  - d. Superintendent – Dan Hare
- 2. Chiller Replacement at East – Tom Weiser

D. Other Items for Board Action

- 1. Recommend approval for the Fairfield Board of Education to enter into an agreement with Hamilton County Educational Service Center for purposes of conducting the superintendent search for the Fairfield City School District.
- 2. Recommend awarding the East chiller replacement to Trane U. S. Inc. The total cost for this project is not to exceed the amount of three-hundred and two thousand dollars, (\$302,000.00).

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

TREASURER’S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meetings:

March 17, 2016 – Regular Meeting  
April 7, 2016 – Regular Work Session Meeting

- B. Recommend approval of the financial reports for the month of March 2016.
- C. Recommend approval of the 2015-2016 Amended Appropriations Resolution.
- D. Recommend approval of the following donation:

- 1. A donation of \$300 from Meijer to Fairfield Central Elementary School to purchase food items for the Multi-Cultural Festival.

**Total donations for 2016: \$2,150.70**

## E. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
23233	Ipad	East Elementary
30350	Printer	East Elementary
30361	Printer	East Elementary
11253	Printer	High School
11272	Printer	High School
11274	Printer	High School
11279	Printer	High School
11280	Printer	High School
12281	Printer	High School
14492	Printer	High School
15601	Printer	High School
20000	Printer	High School
21335	Printer	High School
15713	Printer	Middle School
15714	Printer	Middle School
17274	Computer	North Elementary
18563	Computer	North Elementary
18587	Computer	North Elementary
12636	Printer	South Elementary
14897	Printer	South Elementary
20314474	Band trailer	Transportation
11158	Printer	West Elementary
11282	Printer	West Elementary
11634	Printer	West Elementary
12425	Printer	West Elementary
12567	Printer	West Elementary
12570	CD player	West Elementary
16489	CD player	West Elementary
16490	CD player	West Elementary
16860	Printer	West Elementary
16861	Printer	West Elementary
19266	Overhead projector	West Elementary
21107	DVD/VCR player	West Elementary

## F. Recommend approval to authorize the Treasurer to pay invoices against the following purchase orders that have not been processed in accordance with Section 5705.41(D):

1. Purchase order #3604610 – American Bus & Accessories, Inc. - \$16,356.59  
(the Transportation Department did not encumber their purchase order before charges were incurred)
2. Purchase order #3602812 – Forward Edge - \$9,189.00  
(Cincinnati Christian Schools did not encumber their purchase order before charges were incurred)
3. Purchase order #3604680 – Southwest District Athletic Board, Southwest District - \$15,888.32  
(Division 1 Boys Basketball Sectional Tournament held at FHS-balance due)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**COMMITTEE REPORTS**

- A. Legislative Update – Michael Berding
- B. Butler Tech – Michael Berding
- C. Planning Commission – Brian Begley

**ANNOUNCEMENTS**

- April 22, 2016 – Progress Reports Grades 1-12
- May 1, 2016 – Arts Fair, 1:00-5:00PM, FHS
- May 5, 2016 – School Board Work Session, 6:30PM, FAB Conference Room A

**BOARD MEMBER COMMENTS**

**RECESS TO EXECUTIVE SESSION TO DISCUSS:**

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)  
 Court Action 121.22 (G) (3) – Pending or Imminent Litigation

**Motion to convene executive session:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**President convenes executive session at** \_\_\_\_\_ **P.M.**

**President resumes regular meeting at** \_\_\_\_\_ **P.M.**

**ADJOURNMENT**

**Motion to adjourn:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**President adjourns meeting at** \_\_\_\_\_ **P.M.**